

**OFFICE OF THE DEAN STUDENT WELFARE**

Ref. No RKGIT/Dir.Off/July/ 2025/041

Date: 29<sup>th</sup> July, 2025**CIRCULAR****Sub:- ANTI-RAGGING CONTROL ROOM**

(Session: 2025-26)

An Anti-ragging Control Room has been established in 'B' hostel (Patel Bhawan) and will work round the clock. The following persons will manage the control room and may be approached by any faculty, staff or the student any time:

S.No.	Name	Designation	Contact No.	Remarks
1	Dr. Pawan Kr. Goel	Assoc. Prof. CSE	7017100041	Faculty Convener Control Room
2	Mr. Vinod Vishwakarma	Asstt. Prof. CE	9793721805	Faculty Co-convener Control room
3	Mr. Munna Kr. Mahato	Warden 'C' hostel (Malviya Bhavan)	9582991858	Coordinator Control Room
4	Mr. Sanjeev Kr. Jha	Warden 'B' hostel (Patel Bhavan)	9821568630	Co- Coordinator Control Room
5	Mr. Akhilesh Kumar	Warden 'F' hostel (Vivekanand Bhavan)	9582945632	-
6	Mr. Prashant Rathi, Sports officer cum Warden	Warden 'D' hostel (Tilak Bhavan)	9821568059	-
7	Mr. Sonu Yadav	Warden Shastri Bhavan hostel	9582945631	-
8	Mr. Rajeev Giri	Caretaker 'B' & 'C' hostels (Malviya & Patel Bhavan)	9582945612	-
9	Mr. Ravinder Singh	Caretaker 'D' hostel (Tilak Bhavan)	9821568059	-
10	Mr. Shani Sharma	Caretaker Shastri Bhavan hostel	9582945631	-
11	Mr. Rajeev Kr. Singh	Caretaker 'F' hostel (Vivekanand Bhavan)	9475262108	-
12	Control Room no.	Mobile no.	9821568630	-

The Faculty/Staff on anti-ragging duty will first report to the Control Room and endorse signature in the duty register. While leaving duty, they will write a brief report for their period of duty, and make an appropriate endorsement in the duty register and sign the same.

The duty register along-with the report by faculty as well as Warden, will be submitted to Dean (SW) / Chief Proctor at 10 a.m. on each working day.

The Faculty Convener control room will discuss with the Wardens and Caretakers and depute them for duty in Control Room turn by turn. It should be ensured that at-least one person remains available in Control Room all the time (day and night both). Further, the telephone in Control room should be fully functional and attended to without delay.

The Control Room will start functioning from the date to be decided by the Competent Authority depending upon the arrival of new entrants (Freshers) in the College for the Session 2025-26. A separate notice will be issued in this regard in due course of time.

  
(Hari Gopal Garg) 29/7/25  
Dean (SW) & Chief Proctor

  
(Dr. B.C. Sharma)  
Director

Copy to:-

1. Principal Pharmacy
  2. Assoc. Director CRC
  3. Dean (Academics) / Dean EII/Dean (Accreditation)
  4. The HODs / Head HR/ Coordinators 1<sup>st</sup> year
  5. HOD BBA / BCA
  6. All Wardens including boys & girls hostels;
  7. Anti Ragging Control room (by name)
  8. Mr. Rajesh Ranjan,  
Web Administrator
  9. Mr Pawan Pandey,  
Incharge, ERP
- } Please display on College website as well as ERP.

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Chairman  
Vice Chairman  
Group Advisor  
Group Ex. Director  
Director RKGIT&M

} for kind information please.